

Council
15 FEBRUARY 2017

Present: Councillors: Christian Mitchell (Chairman), Roger Clarke (Vice-Chairman), John Bailey, Andrew Baldwin, Toni Bradnum, Alan Britten, Karen Burgess, Peter Burgess, John Chidlow, Jonathan Chowen, Philip Circus, Paul Clarke, Roy Cornell, Leonard Crosbie, Ray Dawe, Brian Donnelly, Matthew French, Billy Greening, David Jenkins, Nigel Jupp, Liz Kitchen, Adrian Lee, Gordon Lindsay, Mike Morgan, Godfrey Newman, Brian O'Connell, Stuart Ritchie, Jim Sanson, David Skipp, Simon Torn, Claire Vickers, Michael Willett and Tricia Youtan

Apologies: Councillors: John Blackall, David Coldwell, Christine Costin, Jonathan Dancer, Tony Hogben, Tim Lloyd, Paul Marshall, Josh Murphy, Connor Relleen, Kate Rowbottom and Ben Staines

CO/60 **MINUTES**

The minutes of the meeting of the Council held on 7th December 2016 were approved as a correct record and signed by the Chairman.

CO/61 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

CO/62 **ANNOUNCEMENTS**

The Chairman:

- Referred to the recent deaths of Pat Rutherford, a former Member of the Council from 1988 to 2011, and Martin Rowbottom, husband of Councillor Kate Rowbottom. Tributes were paid to Pat Rutherford by current Members.
- Advised that the Horsham District Council Chairman's Charitable Trust had recently granted a total of £700, shared between a number of families who had been nominated to receive support over the Christmas Period. The Trust has also given £1,000 to the Horsham Salvation Army for their work with the elderly over Christmas.

The Cabinet Member for Waste, Recycling and Cleansing advised Members that the Hop Oast Depot redevelopment project was progressing well and gave an update on improvements to the contamination rates of the recycling collected by the Council.

CO/63 **QUESTIONS FROM THE PUBLIC**

No questions had been received.

CO/64 **MEMBERS' QUESTIONS ON NOTICE**

No questions had been received.

CO/65 **MINUTES OF COMMITTEES**

The minutes of the Audit Committee meeting held on 4th January 2017 were received.

Councillor Godfrey Newman, the Chairman of the Committee, moved the recommendations contained in Minute No. AAG/34 – Treasury Management Strategy 2017/18.

RESOLVED

- (i) That the Treasury Management Strategy for 2017/18 be approved.
- (ii) That the Treasury Management Indicators for 2017/18 be approved.

REASONS

- (i) The Council has adopted the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2011 Edition which requires the Council to approve a treasury management strategy before the start of each financial year.
- (ii) The Department for Communities and Local Government issued revised guidance on local authority investments in March 2010 that requires the Council to approve an investment strategy before the start of each financial year.

CO/66 **BUDGET FOR 2017/18 AND COUNCIL TAX**

(a) Budget for 2017/18 and Medium Term Financial Strategy

Further to the detailed consideration of the Budget for 2017/18 by the Cabinet, Councillor Brian Donnelly, the Cabinet Member for Finance and Assets introduced this item; presented the recommendations of the Cabinet in respect of the 2017/18 budget and Medium Term Financial Strategy; and moved that they be approved. Councillor Stuart Ritchie seconded the proposal.

Councillor Donnelly reminded Members that all councils were under financial pressure due to the withdrawal of Government funding and additional responsibilities.

This Council was therefore aiming to deliver approximately £1,400,000 efficiency savings by 2020; looking at innovative approaches to generate new income; and diversifying its cash management to improve the return on investments. In addition, the Council was undertaking some major capital developments such as the new depot at Hop Oast and the new leisure centre at Broadbridge Heath and was taking action to protect and grow a number of its valued non-statutory services.

As a result, the proposals before Council would deliver a balanced budget for 2017/18 with a modest surplus and a clear plan for the delivery of balanced budgets to 2019/20. In addition, the proposed increase in council tax of 2.5% was in line with the local Conservative Group's pledge at the last elections that any rise would be no more than RPI.

Councillor Donnelly thanked the Director of Corporate Resources and her team for their hard work in helping the Council to achieve this position.

Councillor David Skipp, Leader of the Liberal Democrat Group also expressed his appreciation of the work undertaken by officers to produce a balanced budget for the next year and indicated his support for the proposals before Council.

Having been moved and seconded, the substantive motion was put.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the voting in respect of the motion was recorded and was as follows:

FOR THE MOTION: Councillors: John Bailey, Andrew Baldwin, Toni Bradnum, Alan Britten, Karen Burgess, Peter Burgess, John Chidlow, Jonathan Chowen, Philip Circus, Paul Clarke, Roger Clarke, Roy Cornell, Leonard Crosbie, Ray Dawe, Brian Donnelly, Matthew French, Billy Greening, David Jenkins, Nigel Jupp, Liz Kitchen, Adrian Lee, Gordon Lindsay, Christian Mitchell, Mike Morgan, Godfrey Newman, Brian O'Connell, Stuart Ritchie, Jim Sanson, David Skipp, Claire Vickers, Michael Willett, Tricia Youtan

ABSENT: Councillors: John Blackall, David Coldwell, Christine Costin, Jonathan Dancer, Tony Hogben, Tim Lloyd, Paul Marshall, Josh Murphy, Connor Relleen, Kate Rowbottom, Ben Staines, Simon Torn

The motion was declared **CARRIED** and it was:

RESOLVED

- (i) That the level of Council Tax for 2017/18 be increased from £137.17 by 2.5% to £140.60 at Band D.

- (ii) That the net revenue budget for 2017/18 of £11,860,000 be approved, as submitted.
- (iii) That Special Expenses of £280,319 and a Band D charge of £24.40 be agreed in respect of the unparished area for 2017/18.
- (iv) That the capital programme for 2017/18 be approved as submitted and that the indicative capital budgets in the programme for future years be noted.
- (v) That the projected future deficit on the revenue account in 2020/21 be noted and the Medium Term Financial Strategy continues to be reviewed and refined to ensure that decisions are taken to develop a balanced budget in 2020/21.
- (vi) That the Minimum Revenue Provision (MRP) Statement be approved, as submitted.
- (vii) That the prudential indicators and limits for 2016/17 to 2019/20 be approved, as submitted.
- (viii) That the statement on the robustness of the level reserves be noted.

REASON

To meet the Council's statutory requirement to approve the budget and the prudential indicators before the start of a new financial year.

(b) Council Tax 2017/18

It was moved and seconded that the Council Tax resolution for 2017/18 be approved.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the voting in respect of the motion was recorded and was as follows:

FOR THE MOTION: Councillors: John Bailey, Andrew Baldwin, Toni Bradnum, Alan Britten, Karen Burgess, Peter Burgess, John Chidlow, Jonathan Chowen, Philip Circus, Paul Clarke, Roger Clarke, Roy Cornell, Leonard Crosbie, Ray Dawe, Brian Donnelly, Matthew French, Billy Greening, David Jenkins, Nigel Jupp, Liz Kitchen, Adrian Lee, Gordon Lindsay, Christian Mitchell, Mike Morgan, Godfrey Newman, Brian O'Connell, Stuart Ritchie, Jim Sanson, David Skipp, Claire Vickers, Michael Willett, Tricia Youtan

ABSENT: Councillors: John Blackall, David Coldwell, Christine Costin, Jonathan Dancer, Tony Hogben, Tim Lloyd, Paul Marshall, Josh Murphy, Connor Relleen, Kate Rowbottom, Ben Staines, Simon Torn

The motion was declared **CARRIED** and it was:

RESOLVED

1. The Council Tax Base 2017/18 be noted:
 - a. for the whole Council area as 59,630.1 (Item T in the formula in section 31B of the Local Government Finance Act 1992, as amended (the “Act”); and
 - b. for dwellings in those parts of its area to which a Parish Precept or Special Expenses relates as shown below:

Parish	2017/18 tax base
Amberley	317.9
Ashington	1,118.3
Ashurst	147.2
Billingshurst	3,815.7
Bramber	413.9
Broadbridge Heath	2,002.8
Coldwaltham	462.3
Colgate	989.9
Cowfold	808.1
Henfield	2,471.7
Itchingfield	743.0
Lower Beeding	535.1
North Horsham	8,580.9
Nuthurst	1,025.3
Parham	121.8
Pulborough	2,483.4
Rudgwick	1,340.6
Rusper	779.1
Shermanbury	287.6
Shipley	648.6
Slinfold	868.7
Southwater	4,270.4
Steyning	2,562.1
Storrington & Sullington	3,200.8
Thakeham	882.8
Upper Beeding	1,418.0
Warnham	969.3
Washington	1,059.7
West Chiltington	2,188.8
West Grinstead	1,309.0
Wiston	96.9
Woodmancote	272.9
Horsham Town	11,437.6
Total	59,630.1

2. That the Council Tax requirement for the Council's own purposes for 2017/18 (excluding Special Expenses and Parish precepts) is £140.60.
3. That the following amounts be calculated for the year 2017/18 in accordance with Sections 31 to 36 of the Act:
 - (a) £89,196,954 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - (b) £77,641,945 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - (c) £11,555,009 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
 - (d) £193.78 being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
 - (e) £3,171,300 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act
 - (f) £140.60 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates

(g)					
Parish	Council Tax at Band D				
	Precept Amount £	Parish Precept / Special charge for Unparished Area £		Basic Amount of District Council Tax £	Total £
Amberley	18,827.00	59.22		140.60	199.82
Ashington	97,260.00	86.97		140.60	227.57
Ashurst	11,078.00	75.27		140.60	215.87
Billingshurst	258,408.00	67.72		140.60	208.32
Bramber	21,475.00	51.89		140.60	192.49
Broadbridge Heath	98,318.00	49.09		140.60	189.69
Coldwaltham	15,247.00	32.98		140.60	173.58
Colgate	15,424.00	15.58		140.60	156.18
Cowfold	60,153.00	74.44		140.60	215.04
Henfield	193,142.00	78.14		140.60	218.74
Itchingfield	59,895.00	80.61		140.60	221.21
Lower Beeding	32,591.00	60.91		140.60	201.51
North Horsham	293,552.00	34.21		140.60	174.81
Nuthurst	36,449.00	35.55		140.60	176.15
Parham	3,860.00	31.69		140.60	172.29
Pulborough	188,882.00	76.06		140.60	216.66
Rudgwick	66,759.00	49.80		140.60	190.40
Rusper	25,652.00	32.92		140.60	173.52
Shermanbury	19,635.00	68.28		140.60	208.88
Shipley	27,811.06	42.88		140.60	183.48
Slinfold	51,880.00	59.72		140.60	200.32
Southwater	398,407.00	93.29		140.60	233.89
Steyning	244,523.28	95.44		140.60	236.04
Storrington & Sullington	165,577.00	51.73		140.60	192.33
Thakeham	45,217.00	51.22		140.60	191.82
Upper Beeding	135,000.00	95.21		140.60	235.81
Warnham	60,961.00	62.89		140.60	203.49
Washington	39,528.00	37.30		140.60	177.90
West Chiltington	128,212.00	58.58		140.60	199.18
West Grinstead	65,845.00	50.30		140.60	190.90
Wiston	3,950.00	40.78		140.60	181.38
Woodmancote	8,100.00	29.68		140.60	170.28
Horsham Town - Special charge	279,089.00	24.40		140.60	165.00

being the amounts given by adding to the amount at (f) above the amounts of the special items relating to the dwellings in those parts of the Council's area mentioned above, calculated by the Council, in accordance with section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

4. To note that the County Council have proposed precepts and the Sussex Police and Crime Commissioner has notified precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below:

Band Authority	A	B	C	D	E	F	G	H
West Sussex County Council	837.06	976.57	1,116.08	1,255.59	1,534.61	1,813.63	2,092.65	2,511.18

Band Authority	A	B	C	D	E	F	G	H
Sussex Police and Crime Commissioner	102.61	119.71	136.81	153.91	188.11	222.31	256.52	307.82

The Horsham District Figures are shown below:

Band Authority	A	B	C	D	E	F	G	H
Horsham District Council	93.73	109.36	124.98	140.60	171.84	203.09	234.33	281.20

5. That, having calculated the aggregate in each case of the amounts at 3 and 4 above the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2017/18 for each part of its area and for each of the categories of dwellings:

BAND	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Amberley	1,072.88	1,251.70	1,430.51	1,609.32	1,966.94	2,324.57	2,682.20	3,218.64
Ashington	1,091.38	1,273.29	1,455.18	1,637.07	2,000.86	2,364.66	2,728.46	3,274.15
Ashurst	1,083.58	1,264.18	1,444.78	1,625.37	1,986.56	2,347.75	2,708.95	3,250.74
Billingshurst	1,078.55	1,258.31	1,438.07	1,617.82	1,977.33	2,336.85	2,696.37	3,235.65
Bramber	1,067.99	1,246.00	1,423.99	1,601.99	1,957.98	2,313.98	2,669.98	3,203.98
Broadbridge Heath	1,066.13	1,243.82	1,421.51	1,599.19	1,954.56	2,309.94	2,665.32	3,198.38
Coldwaltham	1,055.39	1,231.29	1,407.19	1,583.08	1,934.87	2,286.67	2,638.47	3,166.16
Colgate	1,043.79	1,217.76	1,391.72	1,565.68	1,913.60	2,261.54	2,609.47	3,131.36
Cowfold	1,083.03	1,263.54	1,444.04	1,624.54	1,985.54	2,346.56	2,707.57	3,249.08
Henfield	1,085.49	1,266.42	1,447.33	1,628.24	1,990.07	2,351.90	2,713.74	3,256.48
Itchingfield	1,087.14	1,268.34	1,449.52	1,630.71	1,993.08	2,355.47	2,717.85	3,261.42
Lower Beeding	1,074.01	1,253.01	1,432.01	1,611.01	1,969.01	2,327.01	2,685.02	3,222.02
North Horsham	1,056.21	1,232.25	1,408.28	1,584.31	1,936.37	2,288.44	2,640.52	3,168.62
Nuthurst	1,057.10	1,233.29	1,409.47	1,585.65	1,938.01	2,290.38	2,642.75	3,171.30
Parham	1,054.53	1,230.29	1,406.04	1,581.79	1,933.30	2,284.81	2,636.32	3,163.59
Pulborough	1,084.10	1,264.80	1,445.48	1,626.16	1,987.52	2,348.89	2,710.26	3,252.31
Rudgwick	1,066.60	1,244.37	1,422.14	1,599.90	1,955.42	2,310.96	2,666.50	3,199.80
Rusper	1,055.35	1,231.25	1,407.14	1,583.02	1,934.80	2,286.59	2,638.37	3,166.05
Shermanbury	1,078.92	1,258.75	1,438.56	1,618.38	1,978.01	2,337.66	2,697.30	3,236.76
Shipley	1,061.98	1,238.99	1,415.98	1,592.98	1,946.96	2,300.96	2,654.96	3,185.95
Slinfold	1,073.21	1,252.09	1,430.96	1,609.82	1,967.55	2,325.29	2,683.04	3,219.64
Southwater	1,095.60	1,278.20	1,460.80	1,643.39	2,008.59	2,373.79	2,738.99	3,286.79
Steyning	1,097.02	1,279.87	1,462.70	1,645.54	2,011.21	2,376.88	2,742.56	3,291.07
Storrington & Sullington	1,067.89	1,245.87	1,423.85	1,601.83	1,957.79	2,313.75	2,669.72	3,203.66
Thakeham	1,067.55	1,245.48	1,423.40	1,601.32	1,957.16	2,313.01	2,668.87	3,202.64
Upper Beeding	1,096.87	1,279.69	1,462.50	1,645.31	2,010.92	2,376.55	2,742.18	3,290.61
Warnham	1,075.33	1,254.55	1,433.77	1,612.99	1,971.42	2,329.87	2,688.31	3,225.98
Washington	1,058.27	1,234.65	1,411.03	1,587.40	1,940.15	2,292.91	2,645.67	3,174.80
West Chiltington	1,072.45	1,251.20	1,429.94	1,608.68	1,966.15	2,323.64	2,681.13	3,217.35
West Grinstead	1,066.93	1,244.76	1,422.58	1,600.40	1,956.04	2,311.69	2,667.34	3,200.80
Wiston	1,060.59	1,237.36	1,414.12	1,590.88	1,944.41	2,297.94	2,651.47	3,181.77
Woodmancote	1,053.19	1,228.73	1,404.25	1,579.78	1,930.84	2,281.91	2,632.97	3,159.57
Horsham Town - Special charge	1,049.67	1,224.62	1,399.56	1,574.50	1,924.38	2,274.27	2,624.17	3,149.00

6. To note that the Council's basic amount of Council Tax for 2017/18 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

Horsham District Council Tax Band D

2016/17	2017/18	Council Tax increase
41.72	£145.28	2.5%

As the billing Authority the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2017/18 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 522K Local Government Act 1992.

7. There are no changes to the Council Tax discount policies.

REASON

To meet the Council's statutory requirement to set a Council Tax.

CO/67 **HONORARY ALDERMEN**

Under Section 249 of the Local Government Act 1972, the Council had powers to confer the title of honorary aldermen on past members of the Council who had in its opinion rendered eminent service to the Council. However, the Council currently had no formal method of recognising such service in respect of former Horsham District Councillors.

Details of a proposed scheme for the appointment of honorary aldermen, in accordance with the provisions of the Local Government Act 1972, were therefore submitted for Council's consideration.

Councillor Philip Circus moved the adoption of the recommendations in the report and it was seconded by Councillor Jonathan Chowen.

Members debated the proposal and clarification was provided regarding the qualification criteria.

It was moved and seconded that a recorded vote be taken. The voting was as follows:

FOR THE MOTION: Councillors: John Bailey, Karen Burgess, Peter Burgess, Jonathan Chowen, Philip Circus, Paul Clarke, Roger Clarke, Roy Cornell, Leonard Crosbie, Ray Dawe, Brian Donnelly, Matthew French, Billy Greening,

David Jenkins, Adrian Lee, Christian Mitchell, Brian O'Connell, Stuart Ritchie, Jim Sanson, David Skipp, Simon Torn, Claire Vickers, Michael Willett, Tricia Youtan

AGAINST: Councillors: Andrew Baldwin, John Chidlow, Liz Kitchen

ABSTAINED: Councillors: Toni Bradnum, Alan Britten, Nigel Jupp, Gordon Lindsay, Mike Morgan, Godfrey Newman

ABSENT: Councillors: John Blackall, David Coldwell, Christine Costin, Jonathan Dancer, Tony Hogben, Tim Lloyd, Paul Marshall, Josh Murphy, Connor Relleen, Kate Rowbottom, Ben Staines

The motion was declared **CARRIED** and it was:

RESOLVED

- (i) That the eminent service given by former Councillors be recognised by allowing them to be proposed for the title of 'Honorary Alderman of Horsham District', further to section 249 of the Local Government Act 1972.
- (ii) That the Protocol for the appointment of Honorary Aldermen be agreed as set out in the report.

REASON

To ensure that the eminent service of former Councillors is formally recognised by the Council.

CO/68 GOVERNANCE COMMITTEE

On 7th December 2016, the revised Constitution had been agreed by Council. Article 8 of the Constitution formed the committees of the Council for the discharge of its functions and included the constitution of a Governance Committee of nine Councillors including the Chairman of the Council, the Chairman of the Overview and Scrutiny Committee and one Member of the Cabinet.

Council was therefore asked to note the appointment of the Chairman of the Council and the Chairman of Overview and Scrutiny Committee to the Governance Committee ex officio and to approve the appointment of one Cabinet Member and six other Members to the Governance Committee, as nominated by the Leader.

Councillor Ray Dawe moved the adoption of the recommendations in the report and it was seconded by Councillor David Skipp.

RESOLVED

- (i) That the appointment of the Chairman of the Council and the Chairman of the Overview and Scrutiny Committee to the Governance Committee be noted.
- (ii) That the following Members be also appointed to the Governance Committee:

Councillor Phillip Circus (Cabinet Member)
Councillor Toni Bradnum
Councillor Peter Burgess
Councillor David Coldwell
Councillor Matthew French
Councillor Michael Willett
Councillor Tricia Youtan

REASON

To discharge Article 8 of the Constitution of the Council, and so satisfy resolution CO/53 of the Council, 7th December 2016.

CO/69 **CALENDAR OF MEETINGS**

The Chief Executive reported on the proposed programme of Council, Cabinet and Committee meetings, including standing Scrutiny & Overview Working Groups, for 2017/18.

Members and officers had been consulted to ensure that the proposed programme met the requirements for reporting on statutory matters, such as the budget and final accounts, and comments received had been taken into account in the submitted calendar.

RESOLVED

That the calendar of meetings for 2017/18 be approved as submitted.

REASON

To fix a programme of Council meetings, in accordance with the Council's Constitution, and to approve a calendar for Cabinet and Committee meetings, which enables the Council to transact its business in a timely and efficient manner.

CO/70 **CHAIRMAN AND VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2017/18**

RESOLVED

That, subject to formal election at the annual meeting, it be noted that Councillor Roger Clarke will be Chairman and Councillor Peter Burgess will be Vice-Chairman for the municipal year 2017/18.

CO/71 **TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

A report from Councillor John Bailey, the Council's representative on the Wey and Arun Canal Trust, was noted.

CO/72 **URGENT BUSINESS**

There was no urgent business.

The meeting closed at 7.24 pm having commenced at 6.00 pm

CHAIRMAN